Town of Dungannon
***Town Council Minutes***May 5th , 2014

**PRESENT:**  Debra Horne, Melissa Hunt, Wes Adams, Andy Lawson, Greg Baker, Jordan Nickels, Lamar Steele, Duane Williams and Renee Adams.

 At 6:00pm, Debra opened the public hearing on the 2014-2015 FY Budget. Jordan Nickels asked if employee raises were reflected in the budget. Melissa stated they were not reflected in the current proposed budget, however, the past two years the raises were reflected in the budget, but had never been done so before that. There were no further public comments. At 6:05 Debra closed the public hearing on the budget.

At 6:06pm Debra opened the public hearing on the amendments to the leak adjustment policy. Jordan Nickels asked if #2 on the policy could be an amount less than 100.00, for example 60.00 or 70.00, Debra said no, 100.00 over the customer’s average was the set amount. With no further comments Debra closed the public hearing at 6:07.

 Debra called the meeting order and led the Pledge, Melissa led in prayer. Renee read the April 7th minutes, however, since Andy was absent at the April meeting, and George absent at the May meeting, that left only Wes and Melissa to vote, the approval of the April minutes was tabled until the June meeting.

Debra asked council for a motion regarding the public hearings. Melissa made a motion to approve the proposed leak adjustment policy and for it to become effective immediately, Andy second the motion, all council voted in favor and the motion was carried.
Melissa made a motion to approve the 2014-2015 FY Proposed Budget. Wes second the motion, all council voted in favor and the motion was carried.

**PUBLIC COMMENT**
Jordan Nickels addressed the council regarding his Grandmother’s home place, just outside of Town. He said his parent’s had power of attorney at the time she signed the sewer user agreement and she (his Grandmother) was not competent to understand what she was signing. Jordan asked that the 20.00 a month sewer fee no longer be charged. Greg asked Jordan if he had a copy of the power of attorney paperwork and could he bring it to his office. Greg also asked for a copy of the user agreement from the Town.

**OLD BUSINESS:** The Town’s audit was tabled until the June meeting.

Debra presented the FEMA Floodplain Ordinance for council to review. Wes made a motion to adopt the FEMA Floodplain Ordinance as written, Andy second the motion, all council voted in favor and the motion was carried.

Water Tank Cleaning – Melissa said personally she would rather hire Scotty Hall’s boys to do the work at the water tank. Debra said she was willing to go to the tank to oversee the boy’s hours. Melissa made a motion to get the Hall boys to clean the tank and dig the “horse shoe” around the tank. Andy second the motion, all council voted in favor and the motion was carried.

**NEW BUSINESS**
Jillian Churchill the Assistant District Engineer for the Virginia Office of Drinking Water presented the Town with a copy of the Cross Connection Control and Backflow Prevention Program for review. Wes made a motion to adopt the Cross Connection Control and Backflow Prevention Program, Melissa seconded the motion, all council voted in favor and the motion was carried.

Back-Hoe Operator – Duane Williams owner of Big Cut Enterprises was present to speak with council about the possible position of back-hoe operator. Melissa asked if he was familiar with water & sewer work and could he come fairly quickly if necessary? He said he was here mainly to see if it would be feasible for him to even consider the position. He said he would not move at all for less than 4hr. and at 70.00 an hr. He also asked about 811 and the required 72 hr. before digging. Melissa said that the water & sewer operators we have now are familiar with were power, phone and water lines are. Wes said he would be more comfortable with a full council to make a decision on it, therefore Wes made a motion to table it until the June meeting, Melissa seconded the motion, all council voted in favor and the motion was carried.

Lamar Steele with Liberty National Insurance spoke at length regarding supplemental insurance for employees and council. Debra thanked Mr. Steele for coming.

Teddy Deel spoke with Renee, as well as, Ray & Judy about having water turned back on, but since his property is no longer a camp ground he feels he should not have to pay the additional 75.00 fee for a larger meter. Wes made a motion to not charge Mr. Deel the additional 75.00 fee with the stipulation that no campers be moved onto the property, Melissa second the motion, all council voted in favor and the motion was carried.

**COUNCIL RECOMMENDATIONS**
The recommendations mentioned were to ask the Fire Dept. to attend meetings, Look into having Nina evicted due to the condition of the building she is living in, the overhang at Deahl’s garage is probably on the state right of way and the overgrown bank at the School has still not been cut.

Debra’s Update – 5 (4ft. lights for the water plant) have been purchased, the water plant will be panted the last week of May and the Depot shed painted the 1st week of June. DEQ has a 500.00 beautification grant coming available soon, Debra plan to submit an application as soon as it’s available; Frank Kibler submitted our DHCD grant application. Clinch River Valley Initiative has a meeting in Cleveland on May 28th. A tour and float trip are available. Nick Proctor was pleased with our kiosk idea and is ready to go forward with it.

**FINANCIAL REPORT**
Wes made a motion to approve April’s Financial Report, Andy second the motion, all council voted in favor and the motion was carried.

**ADJOURNMENT**
At 7:27 Andy made a motion to adjourn the meeting, Wes second the motion, all council voted in favor and the motion was carried.

Minutes Taken and Submitted by

Renee Adams