***Dungannon Town Council Minutes*** December 07, 2015

**PRESENT:**  Debra Horne, Jordan Nickels, James Lane, George Hensley, Melissa Hunt, Wes Adams, Larry Beavers, Greg Puckett, Ray Blevins, Judy Blevins, Jeff Hunt, Donald Laney, Roger Dockery

Debra called the meeting to order and led the Pledge, Larry Beavers led in Prayer. Tarese read the November 5th minutes. With no corrections or amendments James made a motion to approve the minutes as read, Jordan seconded the motion, all council voted in favor and the motion was carried.

**PUBLIC COMMENT**: Donald Laney asked about the leash law and what can be done to enforce it. He is having problems with dogs on his property. Melissa informed him that the Dog Warden must come out if called concerning dogs without collars and tags. She also advised him to go to a Supervisors Meeting in Gate City and bring up the issue. Melissa stated that she would call the Warden and see what resolution can be made.

**MAYOR’S UPDATES:** Debra informed Council that the Rally Southwest Virginia was very informative and gave a lot of insight into the Grant process.

Habitat Virginia: Debra informed the Council that she has talked with a representative of the new owners and they are aware that the water is on in homes that are not being lived in and they said they would be responsible for those bills, she also made them aware that winter is coming and that there is a possibility of the water freezing in the empty homes. She also mentioned to the new owners that there is a lot of litter and debris that needs to be addressed. Council asked that Debra call the new owners and encourage them to come to the next Council Meeting.

**FINANCIAL REPORT:**  After council reviewed the November 2015 financial report, Wes made a motion to approve the report, Melissa seconded the motion, all council voted in favor and the motion was carried.

**OLD BUSINESS**: Jerry’s Signs has quoted a price of $800.00 to install the sign. George made a motion to approve this and Wes seconded the motion. All council was in favor.

Phil and Ann Osborne have expressed that they are willing to sign a letter of Usage for their property.

The Mayor is still working on the Old Post Office paperwork.

**NEW BUSINESS**:

Donna Dockery would like to purchase the stove in the depot. The price of $200.00 was made by council to let her purchase and she is responsible for the removal and cleanup. Melissa made a motion to approve, Jordan seconded the motion and all council voted in favor.

Debra needs the approval to sign contracts for the grant funds. Wes made a motion to approve this and James seconded the motion. All council voted in favor.

Mathew and Matilda Stidham would like to open a canoe livery and tack shop. It is proposed that they be allowed to repair the old Town Hall in lieu of rent until refunded. Greg Baker said it would be ok to do this, it can be written in the lease agreement. Council asked that they come to the next Town Meeting.

**EXECUTIVE SESSION:** Jordan made a motion pursuant to Virginia Conde 2.2-3711-A to go into closed session to discuss matters regarding personnel; Wes seconded the motion; all council voted in favor and the motion was carried.

Jordan made a motion to return to open session, Wes seconded the motion, council unanimously approved to certify to the best of each member’s knowledge only legal or personnel matters lawfully exempt from open session requirements pursuant to Virginia code 2.2-3711-A were heard, discussed or considered in the meeting by the public body. Roll call vote; Melissa –yes, George- yes, Debra- yes, Jordan- yes, Wes- yes, James- yes

**COUNCIL RECOMMENDATIONS:** Wes made a motion to lift probation for Tarese Kramer, Town Clerk and to raise pay to $8.50 hr., with a reconsideration appraisal in 6 months. James seconded the motion. All council voted in favor.

Jordan made a motion to give all town employees and council a $50.00 gift card. Wes seconded the motion and all council in favor.

**COMMITTEE REPORTS**: NONE.

**ADJOURNMENT** at 6:51pm, Wes made a motion to adjourn the meeting, James second the motion, all council voted in favor and the motion was carried.

Taken and written by: Tarese Kramer